

AMO School NV

A Nevada School of Massage and Reflexology

Owned and Operated by AMONV, LLC

The will to win,

The desire to succeed,

The urge to reach your full potential...

These are the keys that will unlock the door to personal excellence. (Confucius)

3025 W Sahara Ave # 200

Las Vegas NV 89102

Business Hours

Monday – Friday 8:30AM – 5PM

Telephone: 702-280-7599

FAX: 702-489-8323



AMO SCHOOL NV

AMO School NV is licensed and approved by
The Nevada Commission on Postsecondary Education
Clark County License #: 2000835-061-121
Catalog v.05
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MISSION

Our aim is to soothe the unhappy, unfortunate, and sick. Through the teachings of massage therapy, enable those professional practitioners to deliver an effective practical application. The goal is for each student to graduate from our training and continue on to become skilled and professional in the field of Massage Therapy.

OUR FACILITIES

The School is located at *3025 W Sahara Ave # 200, Las Vegas NV 89102*. Our school is established over a vast 5995 sq/ft area. Our campus is equipped with all updated equipment.

MASSAGE THERAPY PROGRAM - TUINA

Tuina was called massage or Mosuo in ancient times. The term Tuina was first seen the Ming Dynasty. Tuina is therapeutic approach guided by the theory of Traditional Chinese Medicine (TCM) and used to treat diseases through massage manipulations or by means of some massage tools applied to certain parts or points on the human body. It belongs to the category of external treatments in TCM

Tuina is the oldest known system of massage. Originating in China, it is recorded in the Yellow Emperor's Classic of Internal Medicine since 2300 B.C. as one of the five major therapies of the time. Tuina has remained an organized and systematically developed system of massage since that time. Currently in China Tuina is taught as a separate, but equal field of study in the major Traditional Chinese medical colleges. Tuina doctors receive the same demanding training as acupuncturists and herbalists and enjoy the same level of professional respect.

Tuina uses the Traditional Chinese Medicine theory of channels and collaterals (meridians or pathways) and the flow of the Qi energy as its basic therapeutic orientation. Through the application of massage and manipulation techniques, Tuina seeks to establish a more harmonious Qi energy through the system of channels and collaterals, allowing the body to naturally heal itself. Tuina methods include the use of hand and arm techniques to massage the soft tissue (muscles and tendons) of the body, stimulation of acupressure points to directly affect the flow of Qi energy through the system of channels and collaterals, and manipulation techniques to realign the musculo-skeletal and ligamentous relationships (bone setting). External herbal poultices, compresses, liniments and salves are also used to enhance the other therapeutic methods.

In a typical session, the client, wearing loose clothing and no shoes, lies on the table or floor mat. The practitioner examines the specific problems of the client and begins to apply a specific treatment protocol. The major focus of application is upon specific pain sites, acupressure points, energy meridians, and muscles and joints. Advanced Tuina practitioners may also use Chinese herbs to facilitate quicker healing. Sessions last from 30

minutes to 1 hour. Depending on the specific problems of the client, they may return for additional treatments. The client usually feels relaxed but energized by the treatment.

ADMISSION REQUIREMENTS

To be able to enroll in our Certification Courses, the applicant must be at least 18 years of age and have a High School degree or equivalent. The student must be physically able to perform massage and emotionally stable. The school does not discriminate on the basis of race, religion, national origin, gender, or ethnicity.

The following documents are required:

1. High School Diploma or GED certificate or most recent education
2. 2 copies of signed Enrollment Agreement
3. 2 passport photos

TUITION FEES AND DESCRIPTION

Registration Fee - \$150

Tuina Professional Certificate (650 hours) - \$6300

Reflexology Professional Certificate (200 hours) - \$2000

Students must pay off the complete tuition **before completing 60%** of the class or **within Three months** from the day they sign the contract, whichever comes first.

REFUND & CANCELLATION POLICY

AMO School's Refund Policy follows NRS 394.449.

Right to Cancellation: Students have the right to cancel this enrollment agreement for three days from the date of signing the agreement for any reason.

Process for Cancellation: Students can request an Enrollment cancellation form online or at our office. This form can be submitted to the office in person or by email at [**info@amoschool.com**](mailto:info@amoschool.com). AMO School will return any monies paid by the student within 15 days of the request to cancel. Any funds paid by a third party on behalf of the student will be returned to the payee. Students who cancel after the three-day cancellation period are subject to the institution's refund policy.

If the student cancels the enrollment before the start of the training program, the school shall refund all fees paid minus 10% of tuition agreed upon or \$150, whichever is less.

If the student withdraws or is expelled by the school after the start of the training program and before completion of more than 60% of the program, a refund will be granted to the student at a pro rata amount of the tuition agreed upon in the enrollment agreement,

minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less.

If the student withdraws or is expelled by the school after more than 60% of the training program, the school is not required to refund to the student any money and will charge the student the entire cost of tuition agreed upon in the enrollment agreement.

Cancellation or withdrawal by the student must be in written form and dated.

Refunds will be paid within 15 business days after the school receives the written notice from the student.

For References please see the Nevada state law **NRS 394.449** below :

NRS 394.449 Requirements of policy for refunds by Postsecondary Educational Institutions.

1. Each postsecondary educational institution shall have a policy for refunds which at least provides:

(a) That if the institution has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to a student all the money the student has paid.

(b) That if a student cancels his or her enrollment before the start of the training program, the institution shall refund to the student all the money the student has paid, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less, and that if the institution is accredited by a regional accrediting agency recognized by the United States Department of Education, the institution may also retain any amount paid as a nonrefundable deposit to secure a position in the program upon acceptance so long as the institution clearly disclosed to the applicant that the deposit was nonrefundable before the deposit was paid.

(c) That if a student withdraws or is expelled by the institution after the start of the training program and before the completion of more than 60 percent of the program, the institution shall refund to the student a pro rata amount of the tuition agreed upon in the enrollment agreement, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less.

(d) That if a student withdraws or is expelled by the institution after completion of more than 60 percent of the training program, the institution is not required to refund the student any money and may charge the student the entire cost of the tuition agreed upon in the enrollment agreement.

2. If a refund is owed pursuant to subsection 1, the institution shall pay the refund to the person or entity who paid the tuition within 15 calendar days after the:

(a) Date of cancellation by a student of his or her enrollment;

(b) Date of termination by the institution of the enrollment of a student;

(c) Last day of an authorized leave of absence if a student fails to return after the period of authorized absence; or

(d) Last day of attendance of a student, whichever is applicable.

3. Books, educational supplies or equipment for individual use are not included in the policy for refund required by subsection 1, and a separate refund must be paid by the institution to the student if those items were not used by the student. Disputes must be resolved by the Administrator for refunds required by this subsection on a case-by-case basis.

4. For the purposes of this section:

(a) The period of a student's attendance must be measured from the first day of instruction as set forth in the enrollment agreement through the student's last day of actual attendance, regardless of absences.

(b) The period of time for a training program is the period set forth in the enrollment agreement.

(c) Tuition must be calculated using the tuition and fees set forth in the enrollment agreement and does not include books, educational supplies or equipment that is listed separately from the tuition and fees.

5. As used in this section, "substantially failed to furnish" includes cancelling or changing a training program agreed upon in the enrollment agreement without:

(a) Offering the student a fair chance to complete the same program or another program with a demonstrated possibility of placement equal to or higher than the possibility of placement of the program in which the student is enrolled within approximately the same period at no additional cost; or

(b) Obtaining the written agreement of the student to the specified changes and a statement that the student is not being coerced or forced into accepting the changes, unless the cancellation or change of a program is in response to a change in the requirements to enter an occupation.

(Added to NRS by [1985, 989](#); A [1989, 1460](#); [1995, 325](#); [2005, 635](#); [2015, 341](#); [2021, 517](#))

STUDENT CONDUCT

Conduct – At AMO School NV professional behavior is expected from all students. Honesty and academic integrity is paramount to an effective learning environment, therefore all students are required to follow the instructions given by the instructor and maintain a healthy learning environment. AMO School NV believes in proper discipline and expect all students to maintain it. All students are strictly required to follow the protocol below:

- Sexual misconduct or breach of confidentiality will not be tolerated.
- All students must wear proper attire while attending the school.
- Use of Alcohol & Smoking is prohibited inside school.
- Students are required to attend all scheduled classes with instructor in order to graduate.
- Cell phone use is prohibited during the class(Except for translation).
- Break time only permitted during schedule times.
- Talking, eating and disturbing other student will not be allowed during class.
- Please see the Student Conduct for more detail.

If any student is found not obeying above protocols, will be given a warning. Any student with more than 2 warnings related to misconduct could lead to dismissal from the school.

Attendance Policy

All absences are recorded, regardless of reason.

- Student not in their seat at the schedule class time will be considered tardy.
- Student leaving school before their official dismissal will be marked as tardy.
- 4 tardy equals 1 absence.
- 3 absences and the student will be put on probation for the remainder time in the program.
- 5 absences and the student will be terminated from the program.
- Students may request a leave of absence (LOA) in the instance of family bereavement or medical emergencies pertaining to student or immediate family.
- A Leave of Absence may last up to 30 days. Requests for leave of absence must be made in writing in advance. All requests must include appropriate documentation. A LOA may be extended for a maximum of 90 days in a 14-week for Massage Program and 35 days in 5-week Reflexology Program. Students may request more than one LOA during an entire course period provided the total time granted does not exceed 90 days for massage and 35 days for Reflexology. Time spent during an approved LOA is not considered accrued time for a course or program. Student status is not changed from active to LOA unless the request procedure and appropriate forms are completed. To request a Leave of Absence:
 - Submit a written request, stating the reason and the amount of time needed for the leave of absence to the Director
 - Complete and sign all required forms

Standards of Progress – In order to remain enrolled in a program, students must be making satisfactory progress towards completion of that program. Satisfactory progress is defined as taking active participation in the class, being attentive and taking part in all quizzes and completing course with a passing grade of at least 70%. During the entire program student will be evaluated on a Bi-Weekly progress report which covers the progress, attendance, and tardiness. Student must maintain at least 70% in Bi-Weekly report through the entire course. Credit for the course will only be granted if the student pass both written and practical Exam with percentage of at least 70%. Requirements for graduation are completion of 650(Body massage)/ 200(Reflexology) hours of attended course with a score of 70% or better average grade on examinations. When a student fails to meet the standards of progress, the Director will schedule a meeting and together with the student come up with a plan to correct the problem. If the student continues to have unsatisfactory grades/progress, it can lead to dismissal from the program. If the student is dismissed from a program due to unsatisfactory progress, there is always a right of appeal. The appeal must be in writing and very detailed addressed to the Director. If allowed to continue after the student is dropped, re-enrollment on probation may be required. Re-enrollment requires a new enrollment agreement and registration fee. During the 30 days probation period, student will be strictly monitored by the instructor in order to track the progress.

CREDIT FOR PREVIOUS TRAINING AND TRANSFERABILITY

AMO School gives credit for previous studies where applicable. Students must provide transcripts and show documents as a proof of training from an accredited school which is approved by the Nevada State Board of Massage Therapist. Transferring students should be prepared to demonstrate their skills in practical evaluation. The fees for the evaluation session is \$100/hour. If upon the evaluation session it is determined that the student has demonstrated the required skills and have proof of training, the cost and length of training in the program may be reduced commensurate with the pro-rated hourly rate.

CERTIFICATE PROGRAMS

Tuina Professional Massage Therapist: 650 Credit Hours

Anatomy, Physiology & Kinesiology – 125 hours

Objective of the course:

- Able to derive meaning and explanation of the most common medical terms.
- Able to explain the inter-relationship between physiologic and psychological effects of stress and pain associates with the role of massage therapy.
- Able to name the forty-five important muscles of our human body, and explain their function in term of kinesiology aspect.
- Able to explain the effects of massage on our nervous, endocrine, immune, digestive, cardiovascular and respiratory systems.

Other Massage Modality – 120 hours

Objective of the course:

This will include Health & Safety, Contraindications, Special Population, Traditional Chinese Medicine, Meridian, Reflexology, Trigger Points, and Neuro Muscular Therapy.

- Explain and demonstrates the importance for maintaining a clean massaging environment (Health & Safety).
- Explain various concepts of contraindications related to massage therapy (Contraindication).
- Explain the concept of massage therapy in special population such as in pregnancy, infants, elders, and people with various health conditions (Special Population).
- Explain the concepts of traditional Chinese massage therapy and its importance (Traditional Chinese Medicine).
- Explain different meridian channels and its importance in human body (Meridian).
- Explain the importance of different reflexology points on feet and hand (Reflexology).
- Explain and identify various trigger points in human body and to learn their importance in massage therapy (Trigger Point).
- Explain the importance and function of different nerves and muscles and their association in massage therapy (Neuro Muscular).

Pathology – 40 hours

Objective of the course:

- Understand the fundamental concepts of pathology.
- Understand the concept of cellular adaptation of growth and differentiation
- Identify the most common skin lesions/abnormalities. 4. Learn the most common bone and joint disorders.
- Explain the etiology of the most common neural pathological disorders.
- Explain the most common illnesses associate with pituitary, hypothalamus, pancreas, thyroid and adrenal glands.
- Describe the morphological changes of blood vessel under the condition of atherosclerosis.
- Explain the different types of venous disorders.

Techniques, Demonstrations, Practicum – 240 hours

Objective of the course:

This will include various massage techniques such as Swedish, Tuina Massage, Sports Massage, Myofascial Release, Hydro therapy, Lymphatic Drainage, and Chair Massage.

- Describe and demonstrate the proper techniques of Tuina.
- To train the students how to use scientific method and approach to helping their clients heal.
- To train the students in the techniques used to treat various dysfunctions in soft tissue.
- 5 classifications of Swedish massage movements, as well as its effects and benefits.
- Demonstrate correct procedures for draping the client.
- Proper use of bolsters/body support.
- Understanding the importance of contact and quality of touch
- Assessment ROM in various joints.
- Discussion on injury prevention for massage therapists.
- The ability to answer any client questions concerning after effects of the massage.
- The principals of Tuina and method of application.
- The ability to perform Tuina massage both seated and in lying positions.
- The causes of muscle fatigue and sports massage benefits.
- Myofascial Techniques and Assessment of Myofascial Restrictions.
- Explain the benefits of Chair Massage.

Professional Business & Ethics – 45 hours

Objective of the course:

- Understand and **MUST** be able to distinguish the meaning of the following crucial terms: a. Code of Ethics, b. Boundaries of both client and practitioner, c. Scope of practice

- Explain and discuss the code of ethics of these two organizations: a. American Massage Therapy Association, b. NCBTMB
- Define personal boundaries.
- Define professional boundaries.
- Compare and contrast therapeutic vs client-oriented relationship.
- Explain the key points under Nevada Law and Regulations.

Clinic - 80 Hours

Objective of the course:

- To understand and imply the massage techniques in actual clinical setup under the supervision of a licensed massage instructor.
- After the completion of 10 weeks course the students will perform massage on clients in a clinical setup. They must complete 80 hours of clinical work in public before they graduate.

Reflexology Professional: 200 Credit Hours

Anatomy, Physiology & Kinesiology – 50 hours

Objective of the course:

- Understand the anatomical terminology of human orientation.
- Describes the major function of our human body systems.
- Explain the important atomic elements of our body.
- List and explain the function of our skin.
- Explain the common causes of inflammation.
- List and explain different types of bone.
- Explain the types and function of muscle.
- Explain the meaning of the muscular nomenclature.
- Explain the organization and structure of the nervous system.

Professional Business & Ethics – 10 hours

Objective of the course:

- Understand and **MUST** able to distinguish the meaning of the following crucial terms: a. Code of Ethics, b. Boundaries of both client and practitioner, c. Scope of practice
- Explain and discuss the code of ethics of these two organizations: a. American Massage Therapy Association, b. NCBTMB
- Define personal boundaries.
- Define professional boundaries.
- Compare and contrast therapeutic vs client-oriented relationship.
- Explain the key points under Nevada Law and Regulations.

Pathology – 20 hours

Objective of the course:

- Understand the fundamental concepts of pathology.

- Distinguish the difference between necrosis and apoptosis
- Understand the concept of cellular adaptation of growth and differentiation.
- Understand and identify the most common skin lesions/abnormalities.
- Describe and name the three most common types of skin cancers.
- Understand the etiology and clinical presentation of the most common types of fractures
- Understand the different grades of strain injury.

Reflexology Theory – 30 hours

Objective of the course:

- Discuss the history of reflexology.
- Explain the concept of Holistic Healing in the realm of reflexology.
- Discuss the relationship between reflexology and the TCM concept of 'qi'.
- List the benefits of applying reflexology on young adult.
- List the benefits of applying reflexology on senior.
- discuss the clinical evidences of utilizing reflexology on: Cancer, Dyspepsia, fatigue and arthritis.
- Name and draw the five reflexology zones of feet.
- Name and draw the five reflexology guidelines of feet.

Techniques, Demonstrations, Practicum – 90 hours

Objective of the course:

- Describe and demonstrate the proper techniques of Reflexology. To train the students how to use scientific method and approach to helping their clients heal. To train the students in the techniques used to treat various dysfunctions in soft tissue, understand the basic foot and hand pathologies.

START AND END DATES OF PROGRAMS

Massage Program 2023- 2024

Day Time Class - 5 Months Program
Monday - Friday from 8:30 AM to 3 PM.

Start Date	End Date
5-29-2023	10-20-2023
10-30-2023	03-29-2024
04-15-2024	09-06-2024
09-16-2024	02-14-2025

Day Time Class - 5 Months Program
Monday - Friday from 8:30 AM to 3:00 PM

Start Date	End Date
07-05-2023	11-24-2023
12-04-2023	5-10-2024
05-20-2024	10-11-2024
10-21-2024	03-28-2025

SCHOOL HOLIDAYS

New Year's Day(2 Days), Martin Luther King Day, Good Friday, Easter, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day (2 Days).

JOB PLACEMENT SERVICES

AMO School NV offers no formal employment placement services

MASSAGE LICENSING BODY

In Nevada, licensing for Massage Therapists is regulated by:
Nevada State Board of Massage Therapists
1755 E. Plumb Lane Suite 252
Reno, NV 89502
Phone: 775-688-1888
<http://massagetherapy.nv.gov/>

LANGUAGE OF INSTRUCTION

All Courses and Programs at AMO School NV are taught and conducted in English & Mandarin.

STAFF AND FACULTY

AMO School NV is owned and operated by AMONV, LLC.
Director - Muhammad Talha
Manager - Yangyi Huang
Theory Instructor – Yip Sun
Massage Instructor - Corinne Marggraf, NVMT .8146

Modification of Curriculum

AMO School NV reserves the right to update or modify courses as required by the Nevada State Board of Massage Therapists and Commission on Postsecondary Education.

Student Indemnification

NRS 394.553 Account for Student Indemnification.

- 1.** The Account for Student Indemnification is hereby created in the State General Fund. The existence of the Account does not create a right in any person to receive money from the Account. The Administrator shall administer the Account in accordance with regulations adopted by the Commission.
- 2.** Except as otherwise limited by subsection 3, the money in the Account may be used to indemnify any student or enrollee who has suffered damage as a result of:

(a) The discontinuance of operation of a postsecondary educational institution licensed in this state; or

(b) The violation by such an institution of any provision of NRS 394.383 to 394.560, inclusive, or the regulations adopted pursuant thereto.

3. If a student or enrollee is entitled to indemnification from a surety bond pursuant to NRS 394.480, the bond must be used to indemnify the student or enrollee before any money in the Account may be used for indemnification.

4. In addition to the expenditures made for indemnification pursuant to subsection 2, the Administrator may use the money in the Account to pay extraordinary expenses incurred to investigate claims for indemnification or resulting from the discontinuance of the operation of a postsecondary educational institution licensed in this state. Money expended pursuant to this subsection must not exceed, for each institution for which indemnification is made, 15 percent of the total amount expended for indemnification pursuant to subsection 2 or \$10,000, whichever is less.

5. No expenditure may be made from the Account if the expenditure would cause the balance in the Account to fall below \$10,000.

6. Interest and income earned on the money in the Account, after deducting any applicable charges, must be credited to the Account.

7. The money in the Account does not lapse to the State General Fund at the end of any fiscal year.

Complaint process with CPE

In any circumstances, if a student feels that the institution is lacking in academics or in any other areas, they can visit the student portal at the Commission on Post-secondary Education website. They can find the complaint form in that portal.

To file a complaint against a postsecondary institution subject to the laws of the Nevada Commission on Postsecondary NRS and NAC Chapters 394, the student must fill out and submit the complaint form which can be reached at

<https://cpe.nv.gov/uploadedFiles/cpenvgov/content/Students/Complaint%20Form%20Initial%202021.pdf>

Fill the form to its entity and send it to the address or fax listed below:

Commission on Postsecondary Education

2800 E. St. Louis Avenue

Las Vegas, NV 89104

Fax: 702-486-7340